

# Volunteer



## July to December 2016

- ✓ Bookings are required for all training as places are limited
- ✓ Venue – 99 Cox Ave Kingswood
- ✓ Start time 9.30am (unless otherwise stated)
- ✓ Finish time – as stated for each training
- ✓ Transport is available from Lawson office picking up at Jamieson Park
- ✓ NO PARKING - in the office parking area
- ✓ Morning / Afternoon tea provided

13 <sup>th</sup>	July	Wednesday	Workplace Health & Safety	finish 11.30
19 <sup>th</sup>	August	Friday	Customer Service & Communication	finish 11.30
2 <sup>nd</sup>	September	Friday	Guide Dogs NSW	
28 <sup>th</sup>	October	Friday	First Aid for Seniors morning & afternoon session	9.30 – 12.30 1pm - 4pm
11 <sup>th</sup>	November	Friday	Assisting Techniques	finish 1pm
9 <sup>th</sup>	December	Friday	End of Year Celebration	TBA

***“In order to provide a professional & caring service to all of our clients it is a requirement that all workers attend training as required”***